



香港大學學生會  
The Hong Kong University Students' Union

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**THE AFFILIATION REGULATION  
OF  
THE HONG KONG UNIVERSITY STUDENTS' UNION COUNCIL**

*(Amended in CM11 2017)*

**SECTION I**  
**DEFINITIONS**

In this Affiliation Regulation:

“Union”	shall mean the Hong Kong University Students’ Union.
“Union Council”	shall mean the Hong Kong University Students’ Union Council.
“University”	shall mean the University of Hong Kong.
“Constitution Review Committee”	shall mean the Constitution Review Committee of the Union Council.
“Union Finance Committee”	shall mean the Union Finance Committee of the Union Council.
“Constitution”	shall mean the Constitution of the Union.
“Sports Council”	shall mean the Hong Kong University Students’ Union Sports Association Council. ( <i>Amended in CM11 2017</i> )
“Cultural Council”	shall mean the Hong Kong University Students’ Union Cultural Association Council.
“Independent Clubs Association Council”	shall mean the Hong Kong University Students’ Union Independent Clubs Association Council.
“Clear Day”	shall mean a whole day excluding the day of issue and the day of event.
“the Regulation”	shall mean the Affiliation Regulation of the Union.

## **SECTION II** **INTRODUCTION**

1. All Faculty Societies, Hall Students' Associations, Sports Clubs, Cultural Clubs and Independent Clubs are directly affiliated to the Union. *(Amended in CM11 2017)*
2. Sports Clubs, Cultural Clubs and Independent Clubs are affiliated to the Union through Sports Association, Cultural Association and Independent Clubs Association respectively.
3. Academic Societies are directly affiliated to the respective Faculty Society of which the majority of full members of the former shall have full membership of the latter and indirectly affiliated to the Union.
4. Hall Students' Associations are the student organizations whose full members include all Full Members of the Union in the respective Hall/ College as recognized by the Union Council. *(Amended in CM11 2017)*
5. All articles in the Regulation, unless otherwise specified, are binding to directly affiliated, indirectly affiliated sub-organizations, and any interested party applying for affiliation.
6. Affiliation regulations of Sports Association, Cultural Association, Independent Clubs Association or respective Faculty Society shall stand, provided that the specified requirements of the Regulation are satisfied. *(Amended in CM11 2017)*
7. In cases of conflict, the Constitution and By-laws of the Union Council shall prevail over the Regulation.

## **SECTION III** **ELIGIBILITY**

### **Article 1 - Partial Affiliation**

Any interested party applying for partial affiliation shall satisfy the following criteria:

1. It shall have run for at least 2 consecutive years, unless discretion is exercised by the Constitution Review Committee.
2. It shall be of a lawful nature.
3. Its constitutional purposes shall not contradict with those of the Union.
4. Its constitutional purposes shall not overlap to a large extent with any of the existing Union sub-organizations.
5. Any of its connected organizations shall in no circumstance attempt to dominate the interested party with its programme, finance, routine operations and administrative decisions.
6. Any of its connected organizations shall in no circumstance attempt to interfere with the domestic affairs of the Union.
7. Its full membership shall only be opened to Full Members of the Union.
8. It shall have at least 40 full members and at least 2 executive committee members.
9. It shall be able to secure a sound financial status. It shall be assessed by Union Finance Committee, with the exception of proposed Sports Clubs, Cultural Clubs, Independent Clubs and indirectly affiliated sub-organizations to be assessed by the Finance Committee of their respective Council. *(Amended in CM11 2017)*
10. Any other relevant factors which the Constitution Review Committee deems fit.

## Article 2 - Full Affiliation

Any Union sub-organizations applying for full affiliation shall satisfy the following criteria, in addition to the aforesaid criteria listed in Article 1 of this section:

1. It shall not be in violation of the Constitution, By-laws of the Union Council and other Regulations of the Union in duration of no less than 2 Union Council Sessions before the application. *(Amended in CM11 2017)*
2. It shall not be in violation of resolutions of the Union in duration of no less than 2 Union Council Sessions before the application. *(Amended in CM11 2017)*
3. Any other relevant factors which the Constitution Review Committee deems fit.

## Article 3 - Criteria for the formation of Academic Society

Proposed Academic Society shall satisfy the following criteria, in addition to the aforesaid criteria listed in Article 1 and 2 of this section:

1. The criteria for the formation of Academic Society shall be defined in the constitution of the respective Faculty Society;
2. Each Faculty Society shall make such definition based on its society composition and structure of the respective Faculty;
3. In case when Departmental Society is included as one of the criteria, it shall be formed only if there is a recognized Teaching Department and School Society shall be construed accordingly;
4. In case when Curricular Society is included as one of the criteria, it shall be formed only provided that the following conditions are fulfilled:
  - a. The curriculum shall have an independent JUPAS code
  - b. The curriculum shall either be jointly offered by inter-faculty or inter-department or directly offered by faculty
  - c. The curriculum shall not be the only curriculum in the faculty
5. In case when Major(s)/Minor(s) Society is included as one of the criteria, it shall be formed only provided that the following conditions are fulfilled:
  - a. The course of duty shall be eligible to be declared as a major or minor stream of study in the Faculty of the University.
  - b. There shall only be one recognized Major(s) Or Minor(s) Society representing the students taking a course and no other student organization(s) assigned to the same course shall be accepted.
6. At least half of the executive committee members of the proposed Academic Society shall have the full membership of the respective Faculty Society.

## **SECTION IV**

### **AFFILIATION PROCEDURES FOR DIRECT AFFILIATION THROUGH SPORTS ASSOCIATION, CULTURAL ASSOCIATION AND INDEPENDENT CLUBS ASSOCIATION**

#### **Article 1 - General**

The following affiliation procedures listed in Section IV shall apply to direct affiliation to the Union through Sports Association, Cultural Association or Independent Clubs Association only.

#### **Article 2 - Partial Affiliation**

1. When applying for partial affiliation, an interested party shall submit their proposed constitution to the Constitution Review Committee.
2. The Constitution Review Committee shall require the council it deems fit to initiate the review on the application after receiving the aforementioned documents.
3. Sports Council, Cultural Council or Independent Clubs Association Council shall submit a report to the Constitution Review Committee within a period of 6 months after the review on the application is initiated, unless discretion is exercised by the Constitution Review Committee. *(Amended in CM11 2017)*
4. The Constitution Review Committee shall consider the application with recommendation of Sports Council, Cultural Council or Independent Clubs Association Council within 1 year after relevant report and the following documents from the respective council is received. *(Amended in CM11 2017)*
  - a. proposed constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. relevant documents concerning its relationship with its connected organizations (if any)
  - g. any relevant documents as instructed by the Constitution Review Committee or the Union Council
5. After the approval of the Constitution Review Committee, a general meeting of the interested party shall be convened within a period of 12 weeks.
  - a. The general meeting shall be chaired by a member of constitution review committee of their respective council, with the presence of a returning officer appointed by the chairperson of their respective council.
  - b. The following agenda shall be discussed:
    - i. To receive and adopt the constitution of the proposed Union sub-organization
    - ii. To elect the executive committee members
    - iii. To receive and adopt the Year Plan and Financial Budget
    - iv. To authorize the Chairperson (or equivalent) and Financial Secretary (or equivalent) to be in charge of the official bank account of the proposed Union sub-organization
    - v. Any Other Business
6. The Constitution Review Committee shall consider recommending partial affiliation to the Union Council after the general meeting.
7. The application shall be proceeded to the Union Council for the purpose of adoption with recommendation of the Constitution Review Committee.
8. The final decision shall rest with the Union Council.

9. The interested party cannot apply again in the same Union Council Session in the event that the application is rejected.

### Article 3 - Full Affiliation

1. Any Union sub-organization which has been partially affiliated to the Union in duration of at least 2 Union Council Sessions shall be eligible to apply for full affiliation. *(Amended in CM11 2017)*
2. When applying for full affiliation, the Union sub-organization shall submit to the Constitution Review Committee the following documents: *(Amended in CM11 2017)*
  - a. constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. relevant documents concerning its relationship with its connected organizations (if any)
  - g. any relevant documents as instructed by the Constitution Review Committee or the Union Council
3. The Constitution Review Committee shall only consider the full affiliation application with recommendation of Sports Council, Cultural Council or Independent Clubs Association Council. The respective council shall submit a report to the Constitution Review Committee for such recommendation. *(Amended in CM11 2017)*
4. The application shall be proceeded to the Union Council for the purpose of adoption with recommendation of the Constitution Review Committee.
5. The final decision shall rest with the Union Council.
6. The Union sub-organization cannot apply again in the same Union Council Session in the event that the application is rejected.

## **SECTION V**

### **AFFILIATION PROCEDURES FOR DIRECTLY AFFILIATED INTERESTED PARTIES CLASSIFIED AS HALL STUDENTS' ASSOCIATION OR FACULTY SOCIETY**

*(Amended in CM11 2017)*

#### **Article 1 - General**

1. The affiliation procedures hereunder shall be applicable to all proposed Faculty Societies or Hall Students' Associations. *(Amended in CM11 2017)*
2. A condition of direct affiliation shall be granted in compliance with all affiliation procedures listed in this section.

#### **Article 2 - Partial Affiliation**

1. The Constitution Review Committee shall acknowledge the application for partial affiliation by a written notice.
2. Interested parties shall submit the following documents to the Constitution Review Committee within a period of 1 year when the aforesaid notice is issued: *(Amended in CM11 2017)*
  - a. proposed constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to, which the collected information shall exceed half of its proposed full members.
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. any relevant documents as instructed by the Constitution Review Committee or the Union Council
3. The application shall be scrutinized by the Constitution Review Committee and Union Finance Committee subsequently.
4. After approval from the Constitution Review Committee and Union Finance Committee, the draft (with amendments if necessary) shall be received and adopted in the general meeting or general polling of the proposed Faculty Society or proposed Hall Students' Association. The general meeting or general polling shall be convened in accordance with the procedures in their constitution draft. *(Amended in CM11 2017)*
5. The following issues shall be addressed in the general meeting or general polling:
  - a. To receive and adopt the constitution of the proposed Union sub-organization
  - b. To elect the executive committee members
  - c. To receive and adopt the Year Plan and Financial Budget
  - d. Any Other Business
6. The Constitution Review Committee shall consider recommending partial affiliation to the Union Council when the aforesaid issues were addressed.
7. The application shall be proceeded to the Union Council for the purpose of endorsement. *(Amended in CM11 2017)*
8. The final decision shall rest with the Union Council.
9. The interested party cannot apply again in the same Union Council Session in the event that the application is rejected.

### Article 3 - Full Affiliation

1. Any Union sub-organization which has been partially affiliated to the Union in duration of at least 2 Union Council Sessions shall be eligible for full affiliation.
2. When applying for full affiliation, the Union sub-organization shall submit the following documents to the Constitution Review Committee: *(Amended in CM11 2017)*
  - a. constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. any relevant documents as instructed by the Constitution Review Committee or the Union Council
3. The application shall be scrutinized by the Constitution Review Committee and Union Finance Committee.
4. The application shall be proceeded to the Union Council for the purpose of adoption with the recommendation of the Constitution Review Committee and Union Finance Committee.
5. The final decision shall rest with the Union Council.
6. If the application is rejected, the Union sub-organization cannot apply again in the same Union Council Session.



## **SECTION VI**

### **AFFILIATION PROCEDURES FOR INDIRECTLY AFFILIATED INTERESTED PARTIES**

#### **Article 1 - General**

1. The affiliation procedures hereunder in this section shall only be applicable to all proposed Academic Societies, which are indirectly affiliated to the Union.
2. A condition of indirect affiliation shall be granted in compliance with all affiliation procedures listed in this section.

#### **Article 2 - Rules** *(Amended in CM11 2017)*

1. An Academic Society shall be affiliated to a Faculty Society provided the former falls into any criterion of formation of Academic Society defined in the constitution of the latter.
2. The Academic Society shall be granted affiliation in accordance with the constitution and the affiliation rules, if any, of the respective Faculty Society, subject to the approval by the general meeting(s), general polling(s) or council of the Faculty Society. *(Amended in CM11 2017)*
3. The affiliation application shall not be considered completed in the absence of endorsement of the Union Council.

#### **Article 3 - Partial Affiliation** *(Amended in CM11 2017)*

1. Interested parties in forming Academic Society shall apply for affiliation to the Faculty Society under which a majority of the Academic Society's full members is enrolled.
2. Interested parties in forming Academic Society shall seek the approval of the respective Faculty Society. The Faculty Society shall notify the Constitution Review Committee upon receipt of the application, and submit a report to the Constitution Review Committee regarding its review on affiliation within a period of 6 months after the receipt of the application, unless discretion is exercised by the Constitution Review Committee. *(Amended in CM11 2017)*
3. After the approval of the Faculty Society, interested parties shall submit the following documents to the Constitution Review Committee: *(Amended in CM11 2017)*
  - a. proposed constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers and email addresses of its members and the type of membership they belong to
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. relevant documents concerning its relationship with its connected organizations (if any)
  - g. any relevant documents as instructed by the Constitution Review Committee or the Union Council
4. After approval from the Constitution Review Committee, the draft of constitution (with amendments if necessary) shall be received and adopted in the general meeting or general polling of the Academic Society. The general meeting and polling shall be convened in accordance with the procedures in their constitution draft. *(Amended in CM11 2017)*
5. Academic Society shall submit its list of voting members to the respective Faculty Society after the conclusion of its annual general meeting, apart from the requirements in Section III, Article 3 of the Regulation.
6. The final constitution shall be approved by the respective Faculty Society's Council or general meeting or general polling of the respective Faculty Society.

7. The Constitution Review Committee shall put forward relevant recommendation to the Union Council when the final constitution was approved by the council of the respective Faculty Society.
8. The approved constitution shall be submitted to the Union Council for endorsement upon the recommendation of the Constitution Review Committee.
9. The final decision shall rest with the Union Council. (*Appended in CM11 2017*)
10. The interested party cannot apply again in the same Union Council Session in the event that the application is rejected. (*Appended in CM11 2017*)

Article 4 - Full Affiliation (*Appended in CM11 2017*)

1. Any Union sub-organization which has been partially affiliated to the Union in duration of at least 2 Union Council Sessions shall be eligible for full affiliation.
2. When applying for full affiliation, the Union sub-organization shall submit to the Constitution Review Committee the following documents
  - a. Constitution
  - b. membership list, including full names, University numbers, corresponding contact numbers, email addresses of its members and the type of membership they belong to
  - c. list of executive committee members, including their full names, University numbers, corresponding contact numbers and email addresses
  - d. year plan, budget and annual reports (or equivalent) of the past two sessions
  - e. year plan and budget of the current session
  - f. relevant documents concerning its relationship with its connected organizations (if any)
  - g. any relevant documents as instructed by the Constitution Review Committee or the Union Council
3. The Constitution Review Committee shall only consider the full affiliation application with the approval of the Faculty Society's Council. The Faculty Society's Council shall submit a report to the Constitution Review Committee for such approval.
4. The application shall be proceeded to the Union Council for the purpose of endorsement upon the recommendation of the Constitution Review Committee.
5. The final decision shall rest with the Union Council.
6. The Union sub-organization cannot apply again in the same Union Council Session in the event that the application is rejected.

Article 5 - Faculty Society's Council

1. The Faculty Society's Council shall be formed if there is successful affiliation of any Academic Society and be recognized by the Union.

## **SECTION VII** **RIGHTS AND RESPONSIBILITIES**

### **Article 1 - Direct Affiliation to the Union**

1. Any directly affiliated sub-organization enjoys the following right
  - a. Any directly affiliated sub-organization is eligible for applying for subsidies, loans and funds offered by the Union.
  - b. Any directly affiliated sub-organization is eligible for using the facilities and resources offered the Union. *(Amended in CM11 2017)*
  - c. Any directly affiliated sub-organization shall have its interests represented in the Union Council.
2. Any directly affiliated sub-organization is entitled to the following obligation
  - a. Each directly affiliated sub-organization shall abide by the Constitution and resolution of the Union.
  - b. Each Sports Club, Cultural Club and Independent Club shall be supervised by the Sports Council, Cultural Council and Independent Clubs Association Council respectively.
  - c. In the matters and policies affecting the student body as a whole or concerning University Authority and external relations, the Union Council shall be consulted and its rulings shall be abode by all Union sub-organizations.
  - d. The name of a directly affiliated sub-organization shall bear the initials of the Hong Kong University Students' Union.
  - e. Any directly affiliated sub-organization shall have its residual resources all under the ownership of the Union. In case of disaffiliation, all residual resources shall be taken over by the Union.

### **Article 2 - Indirect Affiliation to the Union**

1. Any indirectly affiliated sub-organization enjoys the following right
  - a. Any indirectly affiliated sub-organization is eligible for applying for subsidies, loans and funds offered by the Union.
  - b. Any indirectly affiliated sub-organization is eligible for using the facilities and resources offered the Union. *(Amended in CM11 2017)*
  - c. Any indirectly affiliated sub-organization shall have its interests represented by the respective Union sub-organization to which it is affiliated in the Union Council.
  - d. Any indirectly affiliated sub-organization shall have representative(s) as the member (or equivalent) of Council of the respective Union sub-organization to which it is affiliated.
2. Any indirectly affiliated sub-organization is entitled to the following obligation
  - a. Each indirectly affiliated sub-organization shall abide by the Constitution and resolution of the Union.
  - b. Each indirectly affiliated sub-organization shall be supervised by the respective Union sub-organization to which it is affiliated.
  - c. The Union Council shall have the right to review and veto the policies made on these indirectly affiliated sub-organizations affecting the students as a whole by the respective Union sub-organizations to which they are affiliated
  - d. The name of an indirectly affiliated sub-organization shall bear the initials of the name of the respective Union sub-organization to which it is affiliated.
  - e. Any indirectly affiliated sub-organization shall have its residual resources all under the ownership of the respective Union sub-organizations to which they are affiliated. In case of

disaffiliation, all residual resources shall be taken over by the respective Union sub-organizations to which they are affiliated.

### Article 3 - Full Affiliation to the Union

Any fully affiliated sub-organization shall have the following representation

1. Any Union sub-organization which has full affiliation to the Union shall have representative as a Councillor of the Union Council, who enjoys the right to speak, to vote, and to move or second motions (inapplicable to Sports Clubs, Cultural Clubs and Independent Clubs)
2. Any Sport Club, Cultural Club and Independent Club which has full affiliation to the Union shall have representative(s) as Councillor(s) of the Sports Council, Cultural Council and Independent Clubs Association Council respectively, who enjoys the right to speak, to vote, and to move or second motions.

### Article 4 - Partial Affiliation to the Union

Any partially affiliated sub-organization shall have the following representation (*Amended in CM11 2017*)

1. Any Union sub-organization which has partial affiliation to the Union shall have representative(s) as Official Observer(s) with speaking right in the Union Council (inapplicable in Sports Clubs, Cultural Clubs and Independent Clubs).
2. Any Sports Club, Cultural Club and Independent Club which has partial affiliation to the Union shall have representative(s) as Official Observer(s) with speaking right in the Sports Council, Cultural Council and Independent Clubs Association Council respectively.

**SECTION VIII**  
**DEGRADATION AND DISAFFILIATION**

Article 1 - Rights of the Union Council

The Union Council has the right to decide on the affiliation status of the Union sub-organizations, including

- A. degradation of Union sub-organizations
- B. disaffiliation of Union sub-organizations

Article 2 - Criteria under Consideration

The following criteria shall be taken into account when considering the degradation or disaffiliation of a Union sub-organization:

1. Its violation of the Constitution, the by-laws of the Union Council, regulations of the Union, or any resolution of the Union;
2. The severity of the gross violations and grievances;
3. Its performance in the pursuance of its constitutional purposes;
4. Any other relevant factors which the Constitution Review Committee deems fit.

Article 3 - Duration of Partially Affiliated Status

1. Any Union sub-organization degraded as partially affiliated sub-organization shall be under observation in duration of no less than 2 Union Council Sessions before their affiliation status can be reviewed.
2. The respective council of the Union sub-organization shall report to the Constitution Review Committee concerning affiliation status, in the event that the affiliation status of the partially affiliated Union sub-organization remains unchanged for more than 2 Union Council Sessions.

Article 4 - Residual Resources

Union reserves its rights to expropriate any residual resources of a Union sub-organization after the Union Council ruled on its disaffiliation.

Article 5 - Procedure of Degradation or Disaffiliation

1. Any case referred by Sports Council, Cultural Council, Independent Clubs Association Council, or Councils of the respective Union sub-organization to which it is affiliated shall be discussed in the Constitution Review Committee before it is put to the Union Council.
2. The Union Council shall decide with the recommendations of the Constitution Review Committee and the decision made by the Union Council shall be final.

**SECTION IX**  
**INTERPRETATION AND AMENDMENT**

1. The interpretation of the Regulation shall rest with the Union Council.
2. The Regulation shall be amended or rescinded at any Union Council meeting and a motion carried by a two-thirds majority.
3. A notice intimating the proposed amendment or rescission shall be sent five clear days before the meeting.